

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – DONATION

REQUESTED ACTION: APPROVAL

SUMMARY:

<u>NAME AND ADDRESS</u>	<u>ITEMS</u>	<u>DEPARTMENT</u>
Richard Kelley 603 Shannon Drive Vacaville, CA 95687	25" F5 Obsession Telescope (In Kind Gift \$17,000)	School of Sciences
Goodrich Corporation Post Office Box KK Fairfield, CA 94533	Lab equipment and materials (In Kind Gift \$9,703)	School of Sciences

Government Code: Board Policy: Estimated Fiscal Impact: In-Kind Gifts

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Rennee Moore, Ph.D.
Interim Dean, School of Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7110

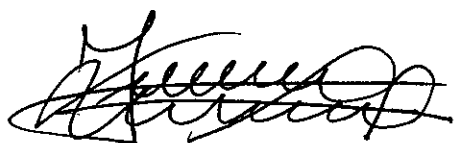
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

August 3, 2012

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
 SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2011-2012

Honors Program

<u>Name</u>	<u>School</u>	<u>Semester(s)</u>	<u>Amount</u>
John Urrutia	Career Tech Ed/Business	Spring 2012	\$ 200.00

EMPLOYMENT 2012-2013

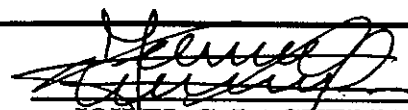
Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
To be announced	Director, Fiscal Services Administrative Leadership Group Range 49	To be determined
Daniel Ulrich	Auto Body Instructor SCFA/CTA	8/9/12

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Leslie Almonte	From Student Services Generalist (Vacaville Center), Range 12, 20 hours week To Administrative Assistant III Math (One year temporary) Range 13, 40 hours week/12 months	8/8/12
Jenny Gonzalez	Student Services Generalist (Vacaville Center), Range 12 From 20 hours per week/12 months To 40 hours per week/12 months	8/8/12

Charo Albarran
 Interim Director, Human Resources


JOWEL C. LAGUERRE, Ph.D.
 Superintendent/President

August 3, 2012
 Date Submitted

August 3, 2012
 Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting**

August 15, 2012

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Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
Francesca Sisto	Student Services Assistant II Financial Aid From 20 hours week/12 months To 40 hours week/12 months	8/16/12

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Adjunct Faculty	See attached list.		
Annette Dambrosio	Accreditation Editor	7/19/12 – 10/20/12	\$ 68.56 hour
Imani Dhahabu	Office Asst., Financial Aid	7/18/12 – 6/30/13	\$ 9.60 hour
Gianna DiGregorio	Production Assistant	8/16/12 - 5/21/13	\$ 9.60 hour
Sarah Glen	Theater Assistant	8/16/12 – 5/21/13	\$ 8.00 hour
Almilkar Gonzalez-Lara	Substitute Curriculum Office	7/1/12 – 8/30/12	\$ 17.57 hour
Leigh Anne Jones	Admin Asst III, Liberal Arts	8/16/12 – 10/15/12	\$ 17.57 hour
Matthew King	Production Assistant	8/16/12 – 5/21/13	\$ 9.60 hour
Timothy Laren	Theater Technician	8/16/12 – 5/21/13	\$ 12.00 hour
Kevin Lindsey	Production Assistant	8/16/12 – 5/21/13	\$ 9.60 hour
Chris McBride	Composition Mastery Exam Editing & Administration	8/16/12 – 5/21/13	\$ 68.56 hour
Amy Obegi	Program Review Summer Work	7/1/12 – 8/10/12	\$ 62.02 hour
Hannah Rokni	Theater Technician	8/16/12 – 5/21/13	\$ 12.00 hour
Francesca Sisto	Student Services Assistant II Financial Aid	7/16/12 – 6/30/13	\$ 17.57 hour

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

August 15, 2012

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Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Debbie Barlow	Accompanist	8/16/12 – 9/4/12	\$ 300.00 total
	Accompanist	9/10/12 – 10/9/12	\$ 375.00 total
	Accompanist	10/10/12 – 11/9/12	\$ 300.00 total
	Accompanist	11/10/12 – 12/4/12	\$ 300.00 total
	Accompanist	12/10/12 – 12/20/12	\$ 375.00 total
Netirza Levine	American Sign Language Interpreter	8/15/12 – 6/30/13	\$ 30.00 hour
Stephanie O’Neill	Lead American Sign Language Interpreter	8/13/12 – 6/30/13	\$ 47.00 hour
<i>Foster & Kinship Care Education</i>			
Greg Begin	Present, Teen Issues	8/14/12	\$ 250.00 total
	Present, Teen Issues	9/11/12	\$ 250.00 total
Sherry Currie-Proctor	Co-present, PRIDE Pre-service for Foster & Adoptive Parents	9/6, 9/13 & 9/20/12	\$ 540.00 total
Deborah Davis	Present, Special Needs Infants & Toddlers	9/7/12	\$ 250.00 total
Jacqueline Jones	Co-present, School Issues; Co-Present, Family Night	9/4/12 and 9/21/12	\$ 360.00 total
Kerry Pilley	Co-present, Positive Discipline	8/21/12	\$ 180.00 total
	Co-present, School Issues; Positive Discipline; & Family Night	9/4, 9/18 & 9/21/12	\$ 540.00 total
D. MaryAnn Turley	Co-present, Kinship Support & Info; Co-present, PRIDE Pre-service for Foster & Adoptive Parents	9/5 & 9/19/12 and 9/6, 9/12, 9/20 & 9/27/12	\$ 1,080.00 total
	Co-present, Kinship Support & Info; Co-present, PRIDE Pre-service for Foster & Adoptive Parents	8/22 & 8/29/12 and 8/16, 8/23, & 8/30/12	\$ 900.00 total

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

August 15, 2012

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Professional Experts (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Noel Vargas	Co-present, PRIDE Pre-service for Foster & Adoptive Parents; and Co-present, Kinship Support & Info	9/27/12 and 9/5, 9/12, 9/19 & 9/26/12	\$ 900.00 total
	Co-present, PRIDE Pre-service for Foster & Adoptive Parents	8/16, 8/23 & 8/30/12	\$ 540.00 total
Tyffany Wanberg	Co-present, Kinship Support & Info; Co-present, PRIDE Pre-service for Foster & Adoptive Parents; and Present, Foster Parent College	8/22 & 8/29/12 and 8/16, 8/23 & 8/29/12 and 8/28/12	\$ 1,980.00 total
	Co-present, Kinship Support & Info; Co-present, PRIDE Pre-service for Foster & Adoptive Parents; and Present, Foster Parent College	9/12 & 9/26/12 9/6, 9/13, 9/20, & 9/27/12 and 9/25/12	\$ 1,980.00 total

GRATUITOUS SERVICE

<u>School/Department</u>	<u>Name</u>	<u>Assignment</u>
Counseling	David Douglass	Volunteer notetaker
Science	Teri Reynolds	Assist in science lab
Technology Support Services	Nathaniel Murphy	Desktop services & AV services

RESIGNATION

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Georgette Snell	Aeronautics Lab Technician	August 2, 2012

Last Name	First Name	COURSE	OVERLOAD
Abel-Quinterc	Margaret M	SPAN	*
Accooe	Reynando J	CJ	
Acosta	Tim	MUSC	
Adams	Dorene L	NURS	
Alexander	Charles W	RE	
Allen	Darryl G	MATH	*
Alums	Rhuenette L	BUS	
Alvarado	Thea S	SOC	
Ambalal	Monica F	MUSC	
Anderson	Kevin L	CIS	*
Aptekar	Rachel	BIO	
Arnn	Rebecca M	ART	
Atwal	Gurpreet	ACCT	
Avelar	Netzahuacotl	SOCS	
Averett	Joyce E	NURS	
Badtke	David	ENGL	
Ballesteros	Jose M	BIO	
Balsley	Samuel L	CHEM	
Bandy	Barbara J	THEA	
Basaran	Vasfi	CHEM	
Bautista	Erwin A	BIO	
Berger	Jane L	ENGL	*
Berrett	Mark W	IT	*
Bischof	Otto B	MATH	
Blair	Emily	ENGL	*
Boerner	Howard C	ENGL	*
Borchert	Matthew J	PE	*
Brewer	Kevin	MATH	*
Brown	Curtiss R	PE	*
Brunner	Theresa Lynn	ART	
Bump	Delbert W	MUSC	
Bundenthal	Thomas	IR	*
Burnsed	Frank Floyd	PE	*
Bussewitz	Barry A	ECE	
Byrd	Shawn M	FIRE	
Cabrera	Saki	HS	*
Cain	Peter	MGMT	
Cain	Ginger L	PE	*
Cardinal	Jeffrey S	PE	*
Carmichael	Elisabeth A	ENGL	
Carney	Shawn M	DRFT	
Carpenter	Dawn M	OT	
Cary	Adrienne	BUS	*
Chesler	P Gail	WATR	
Christiansen	Abla	COUN	*
Clark	Katherine	BIO	
Clement	Susan E	EMT	*
Coburn	Frederick R	MT	
Codina	Salvador	HIST	*
Collins	Nathaniel C	DRFT	
Conrad	Kathleen M	CHEM	
Conrad	Joseph F	MATH	*
Cook	Karen S	DRFT	*
Corioso	Mark D	CJ	

Last Name	First Name	COURSE	OVERLOAD
Coury	Carlene	ENGL	
Cowee	Marion H	ECE	*
Crandall-Bear	Dale	HIST	*
Craven	Elizabeth K	PHOT	
Creighton	Lynda A	NURS	
Cross	Lauren E	ANTH	
Cyr	Catherine E	NURS	
Daniel	Carolyn F	NURS	
Daugavietis	George	MATH	
Davis	Todd S	ENGL	
Dawson	Steven J	CJ	
Dawson	Laurie	ENGL	
de La OSalas	Maria R	SPAN	
Dekloe	James D	BIO	*
Demartini	Dawna L	ENGL	
Denham-Mart	Lynn C	NURS	*
Diehl	Sandra	HORT	
Dominguez	Steven	WATR	
Donovan	Sarah M	MATH	*
Dorger	Samanda M	JOUR	
Duane	Erin E	LR	*
Ducoing	Christine G	CHEM	*
Dudman	Matthew	ECON	
Dwiggins-Beel	Rachel A	SPCH	
East	Evangeline	SPCH	*
Elizalde De Pe	Martha A	SPAN	
Ellasces	Jennifer L	CJ	
Ensminger	Michael P	BIO	
Ericson	John	CHEM	
Estes	Colleen H	ENGL	
Farmer	Erin D	ENGL	*
Federle	Nancy S	ART	
Federle	Steven J	ENGL	
Feighner	Mark A	GEOL	*
Fields	Tracy L	NURS	*
Fink	Mark A	LR	
Fracisco	Marylou H	CIS	*
Fuchs	Ekaterina D	MATH	
Fuller	Ruth	LR	*
Fuller	Levi	WATR	
Gabbard	Mary B	NUTR	
Garnier	Michael J	MGMT	
Gaviglio	Glen V	SOC	
Geddes-Osbo	Alexandra R	GEOL	
Gelfand	Volodymyr	CHEM	
Gerald	Jerry W	BIO	
Geyer	Anna L	CINA	
Giambastiani	Lisa K	ENGL	*
Glines	Neil	SPCH	*
Goesdasilva	Francisco	BIO	
Goodwin	Michael W	CJ	*
Gravely	Steven R	ANTH	
Gregory	Sean A	MATH	
Grieb	Alan R.	WATR	

Last Name	First Name	COURSE	OVERLOAD
Gumber	Rajinder S	WATR	
Gumlia	Mary J	COUN	*
Gunby	Melissa S	ENGL	
Gunther	Susanna E	MATH	*
Guyer	Rodney L	ART	
Hairston	Alena A	ENGL	*
Hannan	Zachary	PHYS	*
Harrow	Ronald A	MATH	
Hawkes	Wayne	CHEM	
Hefner-Gravir	Ann L	BIO	
Hernandez-Ne	Priscilla R	COUN	
Herndon	Brian	THEA	
Higashi	John M	CHEM	*
Hightower	Edward W	THEA	
Ho	Darwin D	PHYS	
Hogue	Kerri J	PSYC	
Holland	Stephen L	MUSC	
Hubbard	Leslie V	ACCT	*
Isip-Bautista	Maria X	SOC	
Itaya	Patricia W	BIO	*
Ix	Dana A	SPAN	
Jackson	Rachelle	COUN	
Jacobsen	Ann P	ENGL	
Jian	Alan S	MATH	*
Johnson	Tracy A	NURS	
Johnson	Tonmar	SOC	*
Jones	Michieal L	MATH	
Jourgensen	Cynthia L	DRFT	
Juarez	Larissa	ENGL	
Juliano	Kristy L	MUSC	*
Kaeser	Richard A	MATH	
Kargbo	Myra L	NURS	
Kaur	Kiran	CHEM	*
Kayali	Francis	MUSC	
Keener	Roger	WATR	
Keyser	Glenn J	ENGL	
Kirkbride	Corrine R	MATH	*
Kolbe	Kevin T	CJ	
Krider	Dana C	PSYC	
Kropp	Gail E	GRMN	
Kulasingam	George C	CHEM	
Lamons-Raifo	Michele R	ENGL	
Lancet	Marc K	ART	*
Lane	Emily E	OT	
Lantzy	Henry V	MATH	
Lawson	Donna M	ESL	
Lee	William Gran	CIS	
Lee	Lori A	CJ	
Lindsay	Andriea N	PSYC	
Livingston	Richard O	SOCS	
Long	James B	ENGL	
Long	Darsen B	THEA	
Loree	Timothy R	AERO	
Lorenz	Jeanne M	ART	*

Last Name	First Name	COURSE	OVERLOAD
Lorenzetti	Vera L	ENGL	
Lowe	Karen W	ENGL	
Luce	Katherine V	LR	
Lui	Edward O	MATH	
Lukehart	Tracy L	PHOT	
Lutz	Melanie P	ENGR	*
Mac Kenzie	Richard E	FIRE	
Macmullen	James T	ENGR	
Maghoney	Laura	ECON	*
Maguire	George	THEA	*
Mahmood	Khalid	MATH	
Major	Ruth S	ECE	
Mariani	Richard C	PHOT	
Marks	Kevin W	PE	*
Martin	Peter B	WATR	
Martinelli	Willie J	MATH	*
Matthews	Shaw H	MATH	
Mazak	Scott	CINA	
McBride	Christopher P	ENGL	*
McCarthy	Jeanette E	CIS	
McCord	Karen M	SOCS	*
McDonald	Cheryl A	COSM	*
McIlvery	Joana	HS	
McIver	Ian	CINA	
McKee	Linda B	OT	
McNeil-Jacksc	Carmen	COUN	
McReynolds	Gale D	SPCH	
Meade	Shannon S	SPAN	
Means	Joan	HUDV	
Melter	Catherine L	NURS	
Mendoza	Barbara P	ART	
Mikolajcik	Walter	MUSC	
Miller	Les W	FIRE	
Miner	Jerolyn M	PE	
Molnar	Margherita	BIO	*
Moore	Sandra Alena	SOCS	
Moreno	Erma B	COUN	*
Muhaimin	Aaliyah	COUN	
Muick	Pamela C	BIO	
Nagle	John J	PE	*
Nazarenko	Sydney	HUDV	
Nordin	Sarah P	CJ	*
Norris	Barbara M	THEA	
Nosce	Lily B	BIO	
Obegi	Amy C	ECE	*
Ogden	Carl H	BUS	
Osborne	Elizabeth S.	ACCT	
Pandone	Marc V	ART	*
Parini	Gregory J	BUS	
Parrish	Scott L	PE	*
Pearson-Bloor	Theresa L	PE	*
Pendleton	Robert W	ENGL	
Petero	Ana P	SPCH	
Pfitzner	Markus T	PHOT	

Last Name	First Name	COURSE	OVERLOAD
Pike	Roy	FIRE	*
Pinto	Vincenzo	MATH	
Piper-Jefferso	Veronica A	HS	
Pirott	Laura E	SPAN	*
Pitzulo	Vincent C	MUSC	
Plant	Diana	ACCT	*
Podkolzina	Svetlana	MATH	*
Poff	Greg B	SPCH	*
Polishchuk	Boris	MATH	
Powell	Joel J	PLSC	
Prescott	Vernon L	ECON	
Prime	Lynn F	LR	
Pryor	Esther J	PE	*
Pyle	David B	PLSC	
Ramos	Kimberly Rutl	COUN	
Re	Edward B	BIOT	*
Reeve	Melissa M	ENGL	*
Reynolds-Smit	Elaine M	MUSC	
Rhoads	Genele G	MATH	*
Rickgauer	Donald R	PSYC	
Riddell	Bruce A	BIO	
Ritchey	Helen L	NURS	
Robertson	Randall J	MATH	*
Robinson	Donnisha C	SOC	
Rodriguez	Hector	MATH	
Roe	Candace T	COUN	*
Roggli	Kurt W	PHIL	
Romero	Lisa C	NURS	*
Romo	Angela S	BIO	
Rotenberg	Sandra D	LR	*
Rutaganira	Thomas F	MATH	
Ryan	Kelly	ENGL	
Salmon	Raymond M	ART	
Sanderson	Raymond P	WELD	
Santiago	Maria E	CHEM	*
Schmall	Calvin	MATH	
Schneider	Tracy L	ENGL	*
Schouten	Jonathan W	ENGL	*
Schwarz	Bill F	CIS	
Scolari	Jennifer F	LR	
Scott	Robert H	MATH	
Scott	Joshua R	ENGL	*
Sengmany	Kheck	MATH	*
Shakikhan	Kaveh	ART	
Sharma	Neeta	CHEM	
Shatzer	Charles R	BUS	
Sheehan	Pamela R	MATH	
Shlah	Zaid	ENGL	
Sieminski	Slawomir	MATH	
Silva-Attianes	Belinda T	COSM	*
Simas	Elizabeth A	SPCH	
Sloan	Jeffrey T	HUDV	
Smith	Randy W	ASTR	
Smith	Jeffrey R	ENGL	

Last Name	First Name	COURSE	OVERLOAD
Smith	Lani P	LR	
Smith	Jennifer L	MATH	
Smith	Derek B	MUSC	
Soria Martin	Domingo G	MATH	
Souza	Michael A	ENGL	
Spindt	Carla M	THEA	
Spoelstra	Kevin J	AERO	*
Springer	Steven C	COUN	*
Staffero	Linda	BIO	
Starbuck	Brenda M	NURS	
Stevens	Vesta	NURS	
Stevenson	Mary E	MATH	
Stewart	Alvin E	MATH	
Stover	Scott E	PE	*
Strickland	Joanne L	CIS	
Struntz	Wolfgang D	COUN	
Sturgeon	Lawrence E	MATH	
Sturm	Elisabeth M	GRMN	
Subramanian	Mani N	CHEM	
Swearingen	Sandra B	OT	
Swindle	Renee	ENGL	
Tanaka	James H	PE	
Taylor	Lauren M	ANTH	
Taylor	Mark	CIS	*
Tedone	Diana C	LR	
Thomas	Lia S	LR	
Thomas	Gene M	BIO	*
Thompson	Steven D	MUSC	
Tow	Larry S	ACR	
Tsang	Tsze	CHEM	
Tucker	Brenda T	COUN	*
Twitchell	Keith I	CJ	
Urrutia	John T	CIS	*
Valch	Mary A	MATH	
Valentino	Rebecca A	THEA	
Valenzuela	Joe	CJ	
Villatoro	Barbara R	MATH	
Vinet	Emile	TV	
Wade	Evan R	HIST	
Wadenius	Adam P	CINA	
Wai	Newton Y	MATH	
Wallace	Joan L	COUN	
Watkins	Thomas D	BUS	*
Weston	Diane	OT	
White	Diane M	HIST	*
Whitesell	Janene C	SPCH	*
Widemann	Danielle C	GEOG	*
Williams	Kenneth W	HORT	
Williams	Darla R	PE	*
Winistorfer	Richard	CJ	
Word	James M	BIO	
Wright	Richard A	ENGL	
Wylie	Earl T	CIS	*
Wyly	Michael J	ENGL	*

Last Name	First Name	COURSE	OVERLOAD
Young	Maria Cristin:	BIO	
Youngdale	Janet M	NURS	
Yumae	Teresa M	MUSC	*
Zidek	Albert F	PHOT	
Zimmerman	John E	EMT	
Zolfarelli	Paul J	WATR	

AGENDA ITEM 10.(d)
MEETING DATE August 15, 2012

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

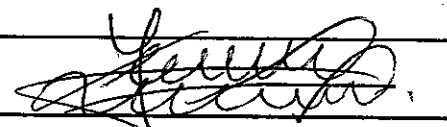
PERSONAL SERVICES AGREEMENTS

Workforce and Economic Development
Deborah Mann, Responsible Manager

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Sandy J. Jones	Develop and teach customized courses for selected Microsoft Office classes for Ball Corporation. (The Ball Corporation contract is Board Agenda Item 10.(g).	August 16, 2012- December 31, 2012	Not to exceed \$3,750
Alberta Lloyd	SP70 CTE Transition Grant Coordination Activities	August 1, 2012 - December 31, 2012	Not to exceed \$40,650 (Grant funded)

Yulian I. Ligioso
Vice President, Finance and Administration

August 3, 2012
Date Submitted


JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

7/03/12	Vendor Payment	11040321-11040430	\$	1,019,839.24
7/03/12	Vendor Payment	11040431-11040439		67,588.70
7/03/12	Vendor Payment	11040440-11010440		65,434.10
7/12/12	Vendor Payment	11040441-11040514		17,489.80
7/12/12	Vendor Payment	11040515-11040515		4,850.00
7/12/12	Vendor Payment	11040516-11040523		70,423.49
7/12/12	Vendor Payment	11040524-11040640		758,742.36
7/17/12	Vendor Payment	11040641-11040701		154,534.57
7/17/12	Vendor Payment	11040702-11040711		55,011.37
7/17/12	Vendor Payment	11040712-11040712		34,445.10
7/24/12	Vendor Payment	11040713-11040766		183,224.65
7/24/12	Vendor Payment	11040767-11040770		164,362.66
7/26/12	Vendor Payment	11040771-11040816		10,084.00
7/30/12	Vendor Payment	11040817-11040920		292,657.41
7/30/12	Vendor Payment	11040921-11040922		18,066.25
				\$2,916,753.70

Copies of the Warrant Listings are available online at www.solano.edu under Governing Board Attachments and at the following locations: Office of the Superintendent-President and Office of the Vice President of Finance and Administration.

Government Code: ECS 70902 & 81656 Board Policy: 3240 Estimated Fiscal Impact: \$2,916,753.70

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
 Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, California 94534

ADDRESS

707 864-7209

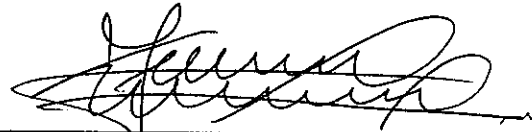
TELEPHONE NUMBER

Administration

ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

August 3, 2012

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RENEWAL OF STUDENT INSURANCE POLICY FOR THE
2012-2013 ACADEMIC YEAR

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested to enter into contract renewal with Student Insurance for 2012-2013. The renewal policy covers Basic Coverage for students/intercollegiate athletes, Super Catastrophic Coverage for intercollegiate athletes, and Catastrophic Coverage for students only.

Government Code: Board Policy: Estimated Fiscal Impact: \$ 75,454

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

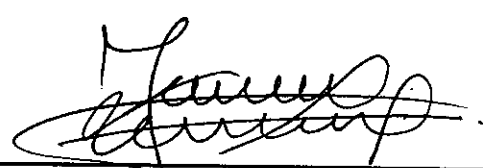
TELEPHONE NUMBER

Administration

ORGANIZATION

August 3, 2012

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND BALL
CORPORATION
REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and Ball Corporation for special educational services is being presented to the Governing Board for approval.

SCCD Contract Education will deliver 12 hours of Microsoft Excel instruction for up to 40 Ball Corporation employees, in either one group of 20, or two groups of 20 each. Dates of instruction to be determined by Ball Corporation.

The District will develop, coordinate, deliver, and evaluate the training. Instruction/training will be delivered at either the Fairfield or Vacaville campus.

Ball Corporation will compensate the District for all services rendered and expenses at a rate of two thousand eight hundred sixty dollars (\$2,860.00) per class. The cost is inclusive of all instruction and teaching/training materials.

A copy of the Agreement will be available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce and Economic Development. Approval is requested at this time.

*Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$5,720 or \$2,860 revenue
CEO 2012-13 Goals: #5 Explore and acquire alternative sources of revenue.*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann, Director
Workforce and Economic Development

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

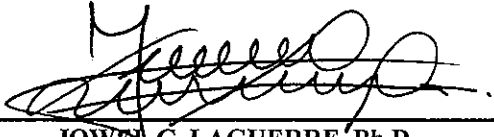
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **BALL CORPORATION, 2400 Huntington Drive, Fairfield, CA. 94533**, hereinafter referred to as "Ball Corporation."

WHEREAS, Ball Corporation desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide Microsoft Excel training for Ball Corporation employees.
- B. The District will develop, coordinate, deliver, and evaluate the training. Employees will attend 12 hours of training, in 3 sessions of four hours each. Training will be for up to 40 employees in two groups of twenty each or one group of up to twenty. Training will be held at either the Vacaville or Fairfield campus. Training dates and times will be determined by Ball Corporation. All successful completers will receive Certificates of Success. Additional training can be scheduled as needed with an addendum to this contract.
- C. Ball Corporation will identify all employees who will participate in training.
- D. Ball Corporation will compensate the District for all services rendered and expenses at a rate of two thousand eight hundred sixty dollars and no cents (\$2,860.00) per class. Contract total will be either \$5,720.00 or \$2,860.00, depending on whether we deliver one class or two, to be determined by Ball Corporation. The cost is inclusive for all instruction and teaching/training materials.
- E. Payments by Ball Corporation to the District will be due upon receipt of invoice. An invoice will be generated when the training is 50% completed.
- F. **IT IS MUTUALLY UNDERSTOOD** that Ball Corporation and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to Ball Corporation and the District respectively.
- G. ~~The District will indemnify, and hold harmless, in any actions of law or equity, Ball Corporation, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of Ball Corporation. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.~~

Ball Corporation will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of Ball Corporation under this Agreement or of any persons directly or indirectly employed by, or acting as agent for Ball Corporation, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve Ball Corporation from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of Ball Corporation operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. Ball Corporation agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of Ball Corporation's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Mayra Rivera
Human Resources Manager
Ball Corporation
Fairfield, CA

Date _____

Jowel C. Laguerre, Ph.D.
Superintendent-President
Solano Community College
Fairfield, CA

Date _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: **Members of the Governing Board**

SUBJECT: **MEMORANDUM OF UNDERSTANDING BETWEEN
SOLANO COMMUNITY COLLEGE AND U.S.
DEPARTMENT OF VETERANS AFFAIRS (SACRAMENTO
VET CENTER)**

REQUESTED ACTION: APPROVAL

SUMMARY:

Solano Community College is proposing to enter into a Memorandum of Understanding with the Department of Veterans Affairs (Sacramento Vet Center) to address readjustment counseling needs of veterans living in Solano County.

Solano Community College will provide the Sacramento Vet Center with available space to provide individual and group psychotherapy services twice a week and hold semi-annual meetings to resolve any operation issues.

The effective date of the program is August 20, 2012 – June 28, 2013.

Staff will be available to answer questions.

<i>Government Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7112

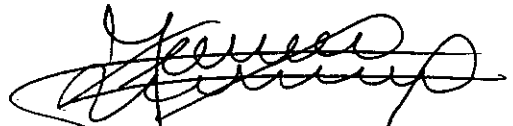
TELEPHONE NUMBER

Administration

ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

MEMORANDUM OF UNDERSTANDING

BETWEEN

Solano Community College

AND

SACRAMENTO VET CENTER

FOR THE

PROVISION OF READJUSTMENT COUNSELING AT

Solano Community College

4000 Suisun Valley Road

Fairfield, CA 94534

Memorandum of Understanding

Purpose:

This Memorandum of Understanding (MOU) is between Solano Community College and the Department of Veterans Affairs Sacramento Vet Center (hereinafter "Sacramento Vet Center") for the provision of readjustment counseling to veterans living in Solano County, CA.

The Sacramento Vet Center is committed to providing readjustment counseling services to eligible veterans in the local community. To that end, outreach activities to include establishing off site locations are one of the many ways to better serve our veteran population in the surrounding communities.

The Sacramento Vet Center is part of the Pacific Western Region Readjustment Counseling Service, 15/4B. The Sacramento Vet Center serves combat veterans and their families and significant others. Services include Post Traumatic Stress Disorder (PTSD) and readjustment counseling, bereavement counseling with family members who have lost loved ones on active duty, military sexual trauma counseling, outreach to special populations of veterans, and community services.

All collaborative efforts between Solano Community College and the Sacramento Vet Center will be guided by the following principles:

- Clients' rights will be respected at all times.
- Exceptional courtesy to client and staff members.
- Decision-making and inter-facility collaborations will be in the best interest of clients.
- Information and resources will be shared to best meet the needs of clients.

Intent:

To address the readjustment counseling needs of veterans living in the Solano County area who are clients of the Sacramento Vet Center we hereby enter into the following MOU. This MOU will be reviewed and revised as needed by representatives of Solano Community College and the Sacramento Vet Center. All attempts will be made to accommodate veterans and maintain excellent working relationships between both organizations.

1. The Sacramento Vet Center's Team Leader or his representative and a representative of Solano Community will meet semi-annually to coordinate and resolve any operating issues.
2. Solano Community College will provide the Sacramento Vet Center available space to provide individual and group psychotherapy services on a bi-monthly basis.
3. The Sacramento Vet Center staff will provide readjustment counseling, referrals to health care, and support in obtaining other United States Department of Veterans Affairs benefits. The Sacramento Vet Center staff does not provide medical services.

Insurance, Liability & Other Provisions

The Sacramento Vet Center is a part of the United States Department of Veterans Affairs and liability of Sacramento Vet Center staff is governed by Federal law.

Support facility staff will be under the Vet Center Team Leader oversight and functional supervision while providing psychotherapy and clinical services in the Vet Center.

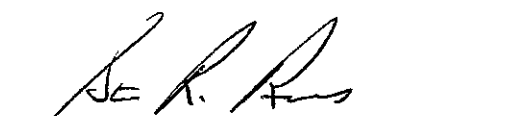
This MOU may be terminated by either party; however, each party must give thirty days notice in writing to the other party stating the reasons for the termination.



Jeffrey Jewell, MPA, MA
Team Leader
Sacramento Vet Center

Date 7/13/2012

Approved/Disapproved



Steven R. Reeves
Regional Manager
Pacific Western Region, 15/4B

Date 7/10/2012

Approved/Disapproved

Amy Utt
Veterans Certification Specialist
Solano Community College

Date _____

Approved/Disapproved

Dr. Jowel C. Laguerre
Superintendent/President
Solano Community College

Date _____

Approved/Disapproved

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION HONORING ZANDRA GILLEY
REQUESTED ACTION: APPROVAL

SUMMARY:

Ms. Zandra Gilley has served the Solano Community College District with distinction since May 1977, when she began her career as a Typist Clerk II in the Learning Resources Center. Zandra has since served in various capacities during her career, including Instructional Materials Clerk, Learning Resources Center; Secretary I, Personnel; Secretary to Director of Personnel/Employee Relations; Secretary to Associate Dean, Student Services; Secretary, Administrative Secretary, and Executive Assistant to the Director of Human Resources.

Ms. Gilley will retire from her current position after 35 plus years of faithful service, effective August 17, 2012.

Best wishes "Na Ka 'Oi" are extended to Zandra for a well-deserved retirement, with sincere thanks for her many contributions to Solano Community College.

Government Code: Board Policy: 4240 Estimated Fiscal Impact: \$ N/A
California Education Code, Sections 87730, 88201

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian Ligioso, Vice President
Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

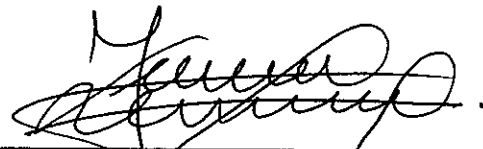
ADDRESS

707 864-7209

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
RESOLUTION HONORING**

ZANDRA GILLEY

Whereas, Zandra Gilley has served the Solano Community College District with distinction for 35 plus years since May 1977, when she began working as a Typist Clerk II in the Learning Resources Center;

Whereas, Zandra Gilley, has served in various capacities during her career, including Instructional Materials Clerk, Learning Resources Center; Secretary I, Personnel; Secretary to Director of Personnel/Employee Relations; Secretary to Associate Dean, Student Services; Secretary, Administrative Secretary, and Executive Assistant to the Director of Human Resources;

Whereas, Zandra Gilley, in addition to her ever-increasing responsibilities at Solano Community College, served successfully in various capacities, such as the Retirees Recognition Committee; CSEA Negotiations Team Member; Vice President of the Ethnic Minority Coalition; participated as a member of the District's Negotiation Team for all bargaining units; served as the Confidential representative on the Meet and Confer Committee; participated in Interest-Based Bargaining Training/CFIER Training; Flex Cal Committee; various hiring committees, and the Administrative Leadership Group's representative on the Shared Governance Council;

Whereas, Zandra Gilley faithfully served under seven of the eight regular Superintendent-Presidents, not including those in interim positions, and a total of 17 Directors in the Office of Human Resources;

Whereas, Zandra Gilley was recognized in January 2012 for outstanding performance and lasting contributions to Solano Community College with the Presidential Recognition Award; and

Whereas, Zandra Gilley's dedication and commitment to Solano Community College has earned the respect of the community, the College staff, faculty, and students; now, therefore be it

Resolved, That Zandra Gilley will be sorely missed, and the Governing Board expresses its sincere appreciation for her many contributions and wishes her the best "No Ka 'Oi" in her well-deserved retirement and future endeavors, effective August 17, 2012.

Passed and Adopted, This 15th Day of August 2012, by the Governing Board of the Solano Community College District.

Rosemary Thurston, President

Sarah E. Chapman, Vice President

Denis Honeychurch, J.D.

Pam Keith

Phil McCaffrey

Catherine M. Ritch

A. Marie Young

Kayla Salazar, Student Trustee

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION IN SUPPORT OF COMMUNITY COLLEGE
SYSTEM BUDGET PRIORITIES AND THE GOVERNOR'S
NOVEMBER BALLOT INITIATIVE, RESOLUTION NO.
12/13-02

REQUESTED ACTION: APPROVAL

SUMMARY:

Community colleges have taken extensive cuts to funding over recent years, while trying to educate the largest high school graduating classes in California history and need funding to provide the programs and services necessary to increase the number of successful degree and certificate holders.

Community colleges have been forced to turn away as many as 130,000 potential students in a single year due to the need to reduce course sections, generally from five to fifteen percent annually per district.

Community colleges have carried an estimated 252,000 students over the last five years (2007-08 to 2011-12) for whom they have not received any apportionment, categorical, or student support funding.

Consequently, the Board of Trustees supports the passage of the Governor's initiative, which has the official title, "Temporary Taxes to Fund Education, Guaranteed Local Public Safety Funding" proposed to be placed on the November 2012 ballot, and will limit the cuts which would otherwise be made to community colleges and K-12, while providing budget stability from the temporary increases in sales and personal income taxes for four years.

Government Code: *Board Policy:* *Estimated Fiscal Impact: \$ N/A*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

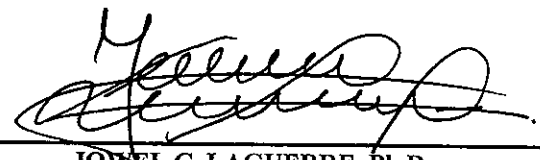
707-864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

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**RESOLUTION IN SUPPORT OF COMMUNITY COLLEGE SYSTEM
BUDGET PRIORITIES AND
THE GOVERNOR'S NOVEMBER BALLOT INITIATIVE**

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RESOLUTION NO. 12/13-02

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WHEREAS, Community colleges have taken extensive cuts to funding over recent years, while trying to educate the largest high school graduating classes in California history and need funding to provide the programs and services necessary to increase the number of successful degree and certificate holders;

WHEREAS, Community colleges have been forced to turn away as many as 130,000 potential students in a single year due to the need to reduce course sections, generally from 5 – to 15 percent annually per district;

WHEREAS, Community colleges have carried an estimated 252,000 students over the last five years (2007-08 to 2011-12) for whom they have not received any apportionment, categorical, or student support funding;

WHEREAS, Community colleges are operating with \$996 million (23%) less in total programmatic support in 2011-12 than in 2007-08, including cuts to both apportionment and categorical funding;

WHEREAS, Community colleges have operated on per-student funding which has been reduced from \$5,659 in 2007-08 to \$5,115 in 2011-12, a loss of 9.6% over this five-year period, while the unfunded cost-of-living (2008-09 to 2011-12) has increased by a compounded 20.5%;

WHEREAS, The changes to the Cal Grant B and Cal Grant Community College Transfer Entitlement programs which would require a higher grade point average under the governor's proposal, would eliminate an estimated 30% of Cal grant entitlement recipients; and the governor's proposed caps on grants for those transferring to independent, nonprofit institutions would primarily affect community college students who are disproportionately

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2 **SOLANO COMMUNITY COLLEGE DISTRICT**
3 **GOVERNING BOARD**

4 **RESOLUTION IN SUPPORT OF COMMUNITY COLLEGE SYSTEM**
5 **BUDGET PRIORITIES AND**
6 **THE GOVERNOR'S NOVEMBER BALLOT INITIATIVE**

7 **RESOLUTION NO. 12/13-02**

8 **(Continuing – Page 2)**

9 African-Americans and Latinos, with an average parental income of \$19,184, and who receive
10 the grants to buy books and assist with necessary living expenses;

11 **WHEREAS,** The Legislature has increased fees from \$600 annually in 2008-09 to
12 \$1,380 for the 2012 -13 school year, while the majority of community college students have
13 incomes so low that they are eligible for the Board of Governors' (BOG) Fee Waiver;

14 **WHEREAS,** The California community colleges are essential for providing higher
15 education opportunity for over two million Californians annually;

16 **WHEREAS,** The California community colleges are essential for providing students
17 with the skills to be economically successful in the California economy; and

18 **WHEREAS,** Without the "Temporary Taxes to Fund Education" Initiative, community
19 colleges and other segments of education in California are likely to have funding curtailed for
20 years;

21 **THEREFORE,** The Board of Trustees of the Solano Community College District
22 supports the passage of the Governor's initiative, which has the official title, "Temporary Taxes
23 to Fund Education. Guaranteed Local Public Safety Funding," is proposed to be placed on the
24 November 2012 ballot, and will limit the cuts which would otherwise be made to community
25 colleges and K-12, while providing budget stability from the temporary increases in sales and
26 personal income taxes for four years.

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION IN SUPPORT OF COMMUNITY COLLEGE SYSTEM
BUDGET PRIORITIES AND
THE GOVERNOR'S NOVEMBER BALLOT INITIATIVE**

RESOLUTION NO. 12/13-02

(Continuing – Page 3)

THEREFORE, The Board of Trustees of the Solano Community College District also:

- Opposes the reduction of general fund moneys for assumed redevelopment revenues until increased revenue from the wind-down of redevelopment materializes and other deficits are addressed;
- Supports development of an alternative to the proposed deferral buy-down that would include a positive trigger with some funds for debt buy-down as well as funds for access focused on job training, student success, and veterans' issues;
- Opposes the apportionment and categorical language in the budget bill which provides increased flexibility to the Chancellor's Office and Board of Governors;
- Opposes cuts to the Cal Grants that disproportionately impact community college students, both before and after transfer.
- Opposes cuts to the CalWORKs and child care programs that will limit educational opportunity in community colleges for parents transitioning from welfare-to-work.
- Opposes any re-characterization of general obligation bond debt from non-Proposition 98 to Proposition 98, and will work to support other solutions that mitigate non-Proposition 98 general fund cuts.

PASSED AND ADOPTED, This 15th Day of August 2012, by the Governing Board of the Solano Community College District.

ROSEMARY THURSTON
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SUPERINTENDENT-PRESIDENT

AGENDA ITEM 13.(b)
MEETING DATE August 15, 2012

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER NO. 03 TO D. L. FALK
CONSTRUCTION, INC., CONTRACT FOR BUILDING 1300
(FINE ARTS) ADDITION/REMODEL**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 03 to D.L. Falk's construction addition/remodel contract for Building 1300 (Fine Arts). This Change Order includes unforeseen conditions, a required change directed by the Division of the State Architect (DSA), one error and/or omission, and one District requested change, a total change order amount of \$65,681. Revised contract figures are as follows:

Contract Award Amount	\$	4,099,000
Prior Change Orders	\$	22,167
Change Order No. 03	\$	65,681
Total Change Orders	\$	87,848
Revised Contract Amount	\$	4,186,848

Government Code: Board Policy: Estimated Fiscal Impact: Measure G Funds \$65,681

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lester Young, Project Manager
Kitchell CEM

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7257

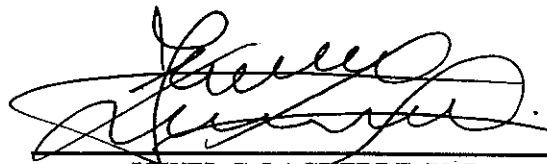
TELEPHONE NUMBER

Administration

ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Change Order # 3
Project No.: 11-001
Date: 7/18/12

DSA File No.: 48-C1
DSA App. No.: 02-111831

Project: Solano Community College District
Fine Arts Building 1300
Addition/Remodel Project

tBP Architecture
1000 Burnett Avenue, Suite 320
Concord, CA 94520

To: DL Falk Construction Inc
3526 Investment Blvd
Hayward, CA 94545

The Contract is Changed as Follows:

COR No.

- 1 Contractor removed and disposed of existing District's debris that was not removed by the District prior to the start of construction. Additional labor and equipment was required to remove the existing debris that remained on the exterior patio at the start of construction.

\$ 2,552.00

- 8 During construction it was discovered that existing 2" copper piping that was to remain as part of the projects existing water piping, was removed (stolen) by outside forces prior to the start of construction. The contractor provided the labor and materials to replace the required piping in the same location in order for construction activities to continue.

\$ 7,326.00

- 9 During demolition of the exterior patio, it was revealed that there are two concrete electrical and communication vaults located in the direct proximity of the project. The vaults are located directly where the new patio entry stairs are to be installed therefore the new stairs and retaining wall will need to be relocated to avoid the existing vaults.

\$ 2,830.00

- 14 Existing exhaust fan located in room 1307 requires power connection and time clock controls not shown on the contract drawings. The contractor was directed to provide and install the power requirements and controllers in accordance with Request for Information #35.

\$ 1,147.00

15 Per review of Addendum #4 by the Division of the State Architect (DSA), additional structural support is required to be welded to the transom bar above the entry door. The attachment requires additional stainless steel angles and stainless steel tab welded to new column at both sides of the door header.

\$ 907.00

21 In review of the existing roof web joists the structural engineer determined that the trusses located below the existing mechanical screen enclosure are deflecting due to overloading from potential uneven weight distribution and will need to be replaced. The structural engineer has recommended and designed replacement of 16 roof trusses to provide a structurally sound roofing system. This change order request is for the materials, labor, and equipment to complete the demolition of the existing roofing structure, trusses, truss bracing, and the installation of the new trusses, cross bracing, framing, and roof structure.

\$ 44,650.00

22 Existing emergency shower located in Room 1307 requires a 1-1/4" cold water supply line. The contract drawings provide only a 1/2" supply line which also feeds the adjacent drinking fountain. The contractor was directed to provide and install the 1 1/4" water supply to the emergency shower in accordance with Request for Information #57.

\$ 2,230.00

25 During construction it was determined that the existing water shut off valve located at the north side of the building was broken and an isolated water shut off to the building is not available. The District directed the contractor to remove the existing broken valve and provide a new shut off valve.

\$ 648.00

28 During construction it was determined that an existing gas shut off valve shown on the as-built drawings was not provided and that a building shut off valve for the gas line was never previously installed. The District directed the contractor to excavate the existing gas line and install a new gas shut off valve located on the north side of the building.

\$ 2,740.00

33 During construction it was determined that the existing hydronic lines and utility vault previously abandoned will interfere with ADA compliance at the door threshold for Room 1306E. The District directed the contractor to remove the existing vault and cap the existing hydronic lines to allow for an ADA accessible entry.

\$ 651.00

TOTAL COST OF CHANGE ORDER

ADD \$ 65,681.00

Original Contract Sum:	\$ 4,099,000.00
Total change By Previous Change Orders:	\$ 22,167.00
Contract Sum Prior to This Change Order:	\$ 4,121,167.00
Original Contract Sum will be Increased by This Change Order:	\$ 65,681.00
The New Contract Sum Including This Change Order Will Be:	\$ 4,186,848.00
The New Contract Completion Date Will Be:	12-Nov-12
Contract Time Will be Unchanged by This Change Order:	0 Days
The date of substantial completion as of the of this change order is	12-Nov-12

AGENDA ITEM 13.(c)
MEETING DATE August 15, 2012

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: APPROVAL TO ENTER INTO AGREEMENT WITH
CAPITOL PUBLIC FINANCE GROUP, LLC, AND
TERRI RYLAND, CPA

REQUESTED ACTION: APPROVAL

SUMMARY:

Since redevelopment agencies were recently eliminated, and the pass-through payment requirements were shifted to the County Auditor-Controller, it is even more important to ensure that such payments will continue into the future.

Board approval is requested to enter into agreement with Capitol PFG in partnership with Terri Ryland to evaluate whether the District is receiving its full redevelopment entitlements. Capitol PFG staff has been advising school districts, county offices of education and community college districts, including SCCD, on redevelopment for the past 10 years.

Government Code: _____ *Board Policy:* _____ *Estimated Fiscal Impact:* \$ 5,000

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

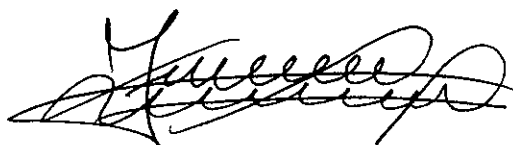
707 864-7209

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

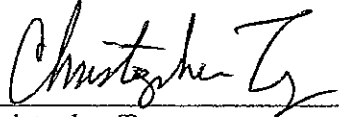


Capitol | PFG
Crafting Optimal Financial Solutions

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the Solano Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be the date Agreement is signed by Client.
 - b. The "Termination Date" shall be the date of receipt by either party of a Termination Notice.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
4. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.



 Christopher Terry
 Capitol Public Finance Group, LLC

 Dr. Jowel Laguerre
 Superintendent/President
 Solano Community College District

Date: 8/9/2012

Date _____



Capitol | PFG

Crafting Optimal Financial Solutions

CSO No. 2012-1

CONSULTING SERVICES ORDER

This Consulting Services Order ("CSO") is an attachment to the Consulting Services Agreement made between the Solano Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG").

Services	Consulting Service Fee	Payment Schedule
Redevelopment support as described in the proposal to Client dated 6/29/2012.	An hourly rate of \$175 and all out-of-pocket expenses. Total Consulting Service Fees not-to-exceed \$5,000 for Task A.	Cumulative fees and expenses invoiced on a monthly basis.

Christopher Terry
Capitol Public Finance Group, LLC

Dr. Jowel Laguerre
Superintendent/President
Solano Community College District

Date: 8/9/2012

Date: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: AWARD OF CONTRACT FOR NEW FLOORING IN
CHILD DEVELOPMENT CENTER

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the recommended vendor, Shaw Industries, Inc., to remove and install new flooring in the existing Child Development Center and adjacent portable classroom building. Flooring replacement is due to health and safety concerns in the children's restrooms and related areas habituated by the children during the day.

Staff will be present to answer any questions from the Governing Board.

Government Code: Board Policy: Estimated Fiscal Impact: Measure G Funds \$88,795

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lester Young, Project Manager
Kitchell CEM

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

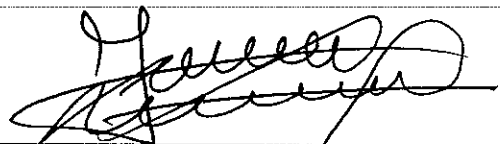
ADDRESS

707 864-7257

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

Project: SCCD - Bldg. 200 & 200A Child Care Flooring
 Meeting: Bid Opening
 Bid Date: 8/02/12
 Bid Time:
 Bid Location: Kitchell Office, Bldg 190K
 Number of Addendum: 0



4000 Suisun Valley Road, Fairfield, California, 94534

Preliminary Result

Bidder	Base Bid
1	Shaw Industries, Inc. (Patcraft Design Weave) \$ 88,795.00
2	Floor Tec Commercial Floor Covering Services Declined to submit bid
3	Gillespie's Abbey Carpet Flooring, Inc. Declined to submit bid
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
	Low Bid \$ 88,795.00

AGENDA ITEM 13.(e)
MEETING DATE August 15, 2012

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: APPROVAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN BAY AREA MODELS' GUILD (BAMG) AND
SOLANO COMMUNITY COLLEGE DISTRICT

REQUESTED ACTION: APPROVAL

SUMMARY:

The School of Liberal Arts requests that the District enter into a one-year renewable contractual MOU with Bay Area Models' Guild to provide for the screening, hiring, scheduling, and billing of all models that are used for instruction in courses that require live models. This will provide a more efficient and reliable process that better serves our students. The estimated fiscal impact does not represent an increase in our normal operating budget.

Government Code: N/A Board Policy: 3220 Estimated Fiscal Impact: \$2,000 to \$6,000 per year

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jeffrey Lamb, Ph.D., Interim Dean
School of Liberal Arts

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, California 94534

ADDRESS

707 864-7250

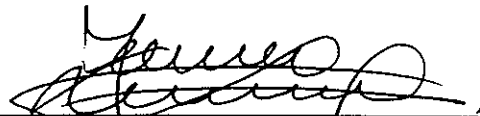
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

MEMORANDUM of UNDERSTANDING
between
SOLANO COMMUNITY COLLEGE DISTRICT,
on behalf of the SCHOOL OF LIBERAL ARTS
of SOLANO COMMUNITY COLLEGE,
and the
BAY AREA MODELS' GUILD

This Memorandum of Understanding (also known as the "MoU" or the "Agreement") is entered into on this ____th day of _____, 2012 by and between the Bay Area Models' Guild (a.k.a. "BAMG" or "Guild") and the Solano Community College District (a.k.a. "SCCD" or "District") on behalf of the School of Liberal Arts (a.k.a. "School") of Solano Community College (a.k.a. "SCC" or "College").

RECITALS

A) This is the first Agreement between SCCD and the BAMG for providing models for art classes.

MEMORANDUM of UNDERSTANDING

- 1) Term: The term of this Agreement shall be from August 1st, 2012 through June 30th, 2014.
- 2) Providing Models for Art Classes: The Guild shall provide models for classes & workshops for the School as requested by the School, whether the School's classes & workshops are held on SCCD property or elsewhere.
- 3) Client Guidelines of the Bay Area Models' Guild: The Guild's *Client Guidelines* are incorporated herein (see Attachment A) and are agreed to by the School, the District and the Guild, apart from the exceptions and modifications of these guidelines noted elsewhere in this Agreement.
- 4) Scheduling Bookings: The School will notify the Guild of its modeling needs in accordance with the attached *Client Guidelines* [see Attachment A, item 1) *Scheduling Bookings*]. If photography or video of the model is needed for a particular booking, the Guild's Booking Coordinator **must** be told those details at the time of the request. When and if one model must substitute for another the Guild shall inform the School instructor at least 24 hours before the scheduled session, if reasonably possible.
- 5) Props, Costumes & Model Stands: The management and care of the School's props, costumes and model stands will remain a responsibility of the School. Guild models may use these props, costumes and model stands as needed in the normal performance of their modeling services for the School. Guild models may also bring their own props and costumes as appropriate. If a School instructor needs a model for a specific School costume those details **must** be told to the Guild's Booking Coordinator when requesting the booking (so an appropriate model can be scheduled).
- 6) Independent Contractor Status: The District and the Guild agree that the Guild is an independent contractor and not an employee of the College nor the District. Models sent by the Guild to classes and workshops for the School are independent contractors associated with the Guild and are neither employees of the College, the District nor the Guild.

7) Indemnification: The Guild will require each Guild member that is scheduled to work at the College to sign a one-time release (see Attachment C) on behalf of the District that will be filed with the School prior to a Guild member providing modeling services to the College. This release (approved by the District) is intended to cover the entire District. The Guild will send this model-signed form on to the School prior to the scheduled booking. The School will give the model a completed District-signed copy at or before that model's first scheduled booking at the College.

8) Payments & Billing: a) Invoicing:

i) The Guild will send an invoice about the 20th of each month to the School for services rendered for the previous month. Each invoice will include a monthly account and activity report. The District will pay each invoice in full within one month of receiving it. The Guild will pay the models each month from the School's funds held by the Guild.

ii) These invoices will include a monthly service fee of 5% of the billable models fees deducted from the School's account for the model payment services provided by the Guild. These services include, for each model: Collecting the appropriate paperwork from new models, making the appropriate payments for their modeling services and producing the required 1099's each January. Bookings made with Guild models below Guild rates and hourly minimums (noted elsewhere in this Agreement) will not be honored nor compensated by the Guild. The Guild will only compensate modeling services rendered by BAMG member models that are booked through the Guild.

iii) The District shall be responsible for any late fees and penalties if payment of any invoice is delayed. Payments from the District are credited to the School's account to the month in which they are deposited regardless of when the check was written or sent; payments once received will be promptly deposited by the Guild. Unpaid invoices more than one month late (two months from the date of the invoice) are subject to a 15% Late Payment Fee (simple interest) for each full month or portion of a month the late debt is unpaid. In addition, excessive or unusually large negative account balances are subject to a \$50 per month Negative Account Balance Fee as long as the excessive or unusually large negative account balance is maintained. *(To avoid the Negative Account Balance Fee it is recommended, but not required, that the District keep a sum on account with the Guild that is slightly larger than the amount that it plans on spending on model fees during its busiest model-use month of the year, plus 5% of that amount for the model payment services noted above. That is the month with the most model hours booked.)*

iv) The Guild may waive some or all of these invoicing or late fees in unusual or special circumstances.

b) Any unspent money in the School's account held by the Guild at the end of each month will be carried over and credited to the School's account for use at the beginning of the next month. In the advent of a lengthy period of time (more than two months) between academic sessions (fall, winter/spring, summer and any possible inter-sessions) when no models are required by the School, the Guild shall return any unspent money to and at the written request of the District.

c) The District agrees that it will pay the appropriate hourly rates as listed on the Guild's rate sheet, incorporated herein (see Attachment B), for modeling services performed by Guild models for the School. The Guild reserves the right to change its rates, but agrees to give the District at least one-year advance notice of any change in rates. It is agreed that there will be a minimum modeling assignment of three hours for each modeling session. Longer sessions are O.K. and are determined by the needs of the School. Neither the District nor the Guild are responsible for travel and other related expenses incurred by models in the normal performance of their services as models and independent contractors.

d) As defined in item 5) Too-Lates & No-Shows of the Client Guidelines (see Attachment A), if a model is “too-late” or “no-shows” (whether or not a replacement model can be found for that booking), instead of the free model at a later date, a credit for a free model (equal to the cost in model fees of the affected booking) will be applied to the School’s account at the expense of the Guild. This is contingent upon the instructor for whom the model no-showed, reporting the no-show to the Guild’s Booking Coordinator and/or to the School’s Guild liaison (who then must report it to the Guild’s Booking Coordinator).

e) Provisions a) thru c) above [in this item 8) Payments & Billing] supersedes item 6) Payment Policy of the Client Guidelines (see Attachment A). Section d) only modifies item 5) Too-Lates & No-Shows of the Client Guidelines (see Attachment A) which otherwise still applies.

9) Termination: a) In the event that the District (which includes the School) or the Guild fails to perform any of their obligations under this Agreement, this Agreement may be terminated by the other party, which shall be effective after two months’ written notice [as described in item 15) Written Notice below] to the other party. Any money still held by the Guild that is not payable to models or the Guild for services rendered shall be returned to the District within one month after the effective termination date.

b) This item 9) is in addition to item 16) Relationship Termination of the Client Guidelines (see Attachment A).

10) Non-waiver: The failure of either party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

11) Assignment: Neither party has any authority to assign this Agreement without the written consent of the other party.

12) No Authority to Bind: Neither party has any authority to enter into contracts or agreements on behalf of the other. This Agreement does not create a partnership between the parties.

13) Declaration by Contractor: The Guild declares that it has complied with all federal, state, and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this Agreement.

14) Severability: If any term, provision, covenant or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired or invalidated.

15) Written Notice: a) All notices required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid and addressed to:

Solano Community College District
Yulian Ligioso, CPA
Vice President, Finance & Administration
Solano Community College
4000 Suisun Valley Rd.
Fairfield, CA 94534-3197

Bay Area Models' Guild
c/o Christopher Cronin
BAMG Treasurer
P.O. Box 881823
San Francisco, CA 94188-1823

b) Either party by a written notice to the other party may change the address of notice or the names of the persons or parties to receive written notice.

16) Governing Law: This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation and performance of the Agreement shall be in Fairfield, CA.

17) Non-Discriminatory Employment Practices: It shall be the policy of the SCCD and the BAMG with respect to the implementation of this Agreement to provide equal employment opportunities (including work assigned to independent contractors) without regard to race, color, national origin, ethnicity, religion, age, gender, marital & military status, sexual & gender orientation, and physical & mental disability.

18) Entire Agreement/Modification: This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate on the date specified immediately adjacent to their signatures below.

For SCCD

For the BAMG

By: _____

By: _____

Yulian Ligioso, CPA

Christopher Cronin

Vice President, Finance & Administration

BAMG Treasurer

Date: _____

Date: _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: **Members of the Governing Board**
SUBJECT: **PROPOSED ACADEMIC CALENDAR FOR 2013-2014**

REQUESTED ACTION: APPROVAL

SUMMARY:

The proposed Academic Calendar for 2013-2014 has been recommended by the Academic Calendar Advisory Committee, and has received the endorsement of the Community College Association/California Teachers Association/National Education Association (CCA/CTA/NEA) bargaining unit in accordance with the Collective Bargaining Agreement. The proposed calendar has also been reviewed by the Superintendent-President's Cabinet, with recommendation to move forward as presented for approval.

Government Code: Board Policy: 6500 Estimated Fiscal Impact: \$ N/A
California Education Code, Section 70902(b) (12)

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

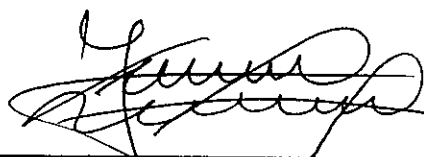
ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

Summer 2013-DRAFT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27 Memorial	28	29 Beg 10 wks	30	31	Jun-01
2	3	4	5	6	7	8
9	10 Beg 6/8 wk classes	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Jul-01	2	3	4 Holiday	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 End 6 wk classes	23	24	25	26	27
28	29	30	31	Aug-01 End 8/10 wk classes	2	3

Fall 2013-DRAFT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
4	5	6 OF	7 OF	8 OF	9 RF	10
11	12 BEG FALL	13	14	15	16	17 Beg Sat Classes
18 Beg Sun Classes	19	20	21	22	23	24
25	26	27	28	29	30	31 No Sat Classes
Sep 1 No Sun Classes	Labor Day	3 OF	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	Oct-01	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	Nov-01	2
3	4	5	6	7	8	9
10	11 Veteran's Day	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27 SCFA HOL	28 Thanksgiving	29 Holiday	30 Holiday
Dec 1 Holiday	2	3	4	5	6	7 SAT FINAL
8 SUN FINAL	9 D/E FINAL	10 D/E FINAL	11 D/E FINAL	12 D/E FINAL	13 D/E FINAL; END FAL	14
15	16	17	18	19	20	21
22	23	24	25 Christmas	26	27	28
29	30	31				

Spring 2014-DRAFT

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			January 1st	2	3	4
5	6	7	8	9 OF	10 Req Flex	11
12	13 Beg Spring	14	15	16	17	18 Beg Sat Class
19 Beg Sun Class	20 MLK-Holiday	21	22	23	24	25
26	27	28	29	30	31	Feb-01
2	3	4	5	6	7	8
9	10	11	12	13	14 Lincoln Day	15 No Sat Class
16 No Sun Class	17 Washington Bday	18 Opt Flex	19	20	21	22
23	24	25	26	27	28	Mar-01
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Apr-01	2	3	4	5
6	7	8	9	10	11	12
13	14 Spring Break	15 Spring Break	16 Spring Break	17 Spring Break	18 Spring Break	19 No Sat Class
20 Easter No Class	21	22	23	24	25	26
27	28	29	30	May-01	2	3
4	5	6	7	8	9	10
11	12	13	14 D/E Final	15 D/E Final	16 D/E Final	17 Sat Final
18 Sun Final	19 D/E Final	20 D/E Final ; Grad Cerem.	21	22	23	24
25	26 Memorial Day	27	28	29	30	31
FALL 2013			SPRING 2014			
Flex Days	R-1; O-4		Flex Days	R-1; O-2		
Instructional Days	79		Instructional Days	78		
Total (Flex + Inst'l)	84		Total (Flex + Inst'l)	81		
Finals (M-F)	5		Finals (M-F)	5		
Day Finals	12/9-12/13		Day Finals	5/14-5/20		
Evening Finals	12/9-12/13		Evening Finals	5/14-5/20		
Sat/Sun Finals	12/7-12/8		Sat/Sun Finals	5/17-5/18		
			Graduation	5/20/2012		
Summer 2013	6wks	24 days				
	8wks	31 days				
	10 wks	37 days				

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: FIRST AMENDMENT TO MASTER AGREEMENT
BETWEEN SOLANO COMMUNITY COLLEGE DISTRICT
(SCCD) AND SOLANO COMMUNITY COLLEGE
EDUCATIONAL FOUNDATION

REQUESTED ACTION: INFORMATION/ACTION

SUMMARY:

On April 4, 2012, the District and the Foundation entered into a Master Agreement (the "Master Agreement"). Section 2 of the Master Agreement assigned the District Executive Director of Institutional Advancement to oversee the activities of the Foundation. This position was eliminated with adoption of the current District annual budget.

The parties to the Master Agreement now desire to have the Executive Director position reporting to the Foundation Board of Directors as an employee of the Foundation. To do so requires an amendment to the Master Agreement.

This amendment will replace Section 2 of the Master Agreement in its entirety by the following. All other provisions of the Master Agreement shall remain in full force and effect. The major change is for the Director to be hired and supervised by the Foundation Board.

Government Code: Board Policy: Estimated Fiscal Impact: \$ 135,000
Education Code Section 72670 (e)
2012-2013 BOT Goals: Goal #2 Advocate for the College through the Educational Foundation
2012-2013 CEO Goals: Goal #5(b) Work with Foundation on new fundraising goals and staffing

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

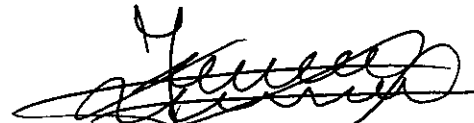
ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012
DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012
DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**FIRST AMENDMENT TO MASTER AGREEMENT
BETWEEN
THE SOLANO COMMUNITY COLLEGE DISTRICT (SCCD) AND
THE SOLANO COMMUNITY COLLEGE *EDUCATIONAL* FOUNDTION**

This First Amendment to Master Agreement is entered into this day of August 15, 2012 by and between the Solano Community College District (the "District") and the Solano Community College *Educational* Foundation ("the Foundation") a nonprofit, tax-exempt organization operated for the benefit of Solano Community College (an auxiliary organization described in Education Code section 72670 (e))

PREAMBLE

On April 4, 2012 The District and the Foundation entered into a Master Agreement (the "Master Agreement"). Section 2 of the Master Agreement assigned the District Executive Director of Institutional Advancement to oversee the activities of the Foundation. This position was eliminated with adopted of the current District annual budget.

The parties to the Master Agreement now desire to have the Executive Director position report to the Foundation Board of Directors as an employee of the Foundation. To do so requires an amendment to the Master Agreement.

AGREEMENT

Section 2 of the Master Agreement shall be replaced in its entirety by the following. All other provisions of the Master Agreement shall be remain in full force and effect:

2. Provision of Specified Personnel

The Foundation Board of Directors shall hire, as a Foundation employee, an Executive Director. Under the direct supervision of the President of the Foundation Board of Directors, the Executive Director shall develop funding opportunities with community, alumni, individual, foundations and corporate donors as well as manage administrative functions on behalf of the Foundation. In addition, the Executive Director shall provide the necessary administrative support for the Foundation Board of Directors to ensure the Board's growth and development.

Foundation functions shall include fundraising (annual, major gifts, capital campaigns, planned giving), donor relations, scholarship development, accounting functions, alumni development, maintaining a database, prospect research, social media, corporate and foundation relations, and stewardship. It is also agreed that the Foundation will set specific targets for fundraising for the Executive Director

The President of the Foundation Board shall be responsible for the employee evaluations the Executive Director, with input from other Foundation Board members and the Superintendent-President of the District. The Foundation and District agree that a primary component of the employee evaluation will be progress toward the specific fundraising target established for the Executive Director. Failure of the Executive Director to meet the fundraising target may be grounds for termination.

To facilitate the timely selection and hiring of the Executive Director by the Foundation, the District shall provide the initial funding to the Foundation for the position, not to exceed \$135,000 in total annually. However, the

Foundation through its fundraising efforts and/or reserves shall fully reimbursement the District for the salary and benefits of the Executive Director effective July 1, 2012.

In addition, to ensure that the various functions of the Foundation Executive Director are carried out successfully, the District agrees to provide up to two support staff to assist the Foundation. These positions include an executive assistant and **a Grant Writer/Resource Development Manager**. The parties agree that the two (2) individuals hired into the preceding positions shall be considered District employees and that their employment shall be governed by the District and the District's applicable policies and procedures regarding hiring, supervision, evaluation, termination and other human resources matters. **Nothing in this agreement changes, modifies, cancels any of the terms of employment of the two employees cited above.**

The parties agree that the Foundation shall be solely responsible for payment of any other compensation and or benefits of any other individual employed by the Foundation.

IN WITNESS WHEREOF, the parties have executed this First Amendment to the Master Agreement in duplicate at Fairfield, California, as of the date written below.

**The District
Solano Community College District**

**The Foundation
Solano Community College Educational Foundation**

By: _____
Rosemary Thurston
President
SCCD Governing Board

By: _____
Dee Alarcón
President
Solano Community College Foundation

By: _____
Jowel C. Laguerre, Ph.D.
Superintendent-President

Date: _____

Date: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: INTERNATIONAL EDUCATION PROGRAM

REQUESTED ACTION: INFORMATION

SUMMARY:

In an attempt to grow the College's international education program, it was determined that hiring a consultant to assist with branding the College overseas, recruiting students, and working with agents on Solano Community College's behalf would be advantageous to our growth. Mr. Maoki Hirota, a consultant, was referred to SCC by a major player in the international education field, namely Contra Costa Community College District. Based on Mr. Hirota's experience and proven results with the Contra Costa Community College District, a contract will be brought forward for approval at a future Board meeting.

Government Code: *Board Policy:* *Estimated Fiscal Impact: \$ N/A*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

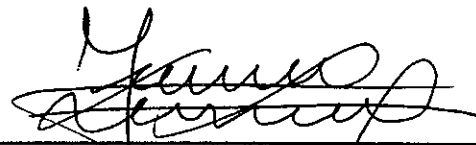
707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

August 3, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

August 3, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**